

BUDGET NEEDS ASSESSMENT APPLICATION
Fall 2017

Name of Person Submitting Request:	Raymond Carlos
Program or Service Area:	Office of Student Life
Division:	Student Services
Date of Last Program Efficacy:	Spring 2014
What rating was given?	Continuation
Amount Requested:	\$55,000 (any anything over \$0)
Object Code:	4500
Object Codes	
Object Code Guidelines	
State specifically how this budget will be used:	
Strategic Initiatives Addressed:	1,2,3
Strategic Directions + Goals	

Note: To facilitate ranking by the committee, please submit separate requests for each general area of budget augmentation needed. Do not request a lump sum to encompass many different areas.

One-Time Ongoing

Does program or service area have an existing budget? Yes No

Are there alternative funding sources? (for example, Department, Budget, Perkins, Grants, etc.)

Yes No

If yes, what are they: _____

1. Provide a rationale for your request (Give a detailed explanation of why this budget increase is needed.)

The Office of Student Life currently receives \$10,000 from the Associated Student Government for office supplies. These funds are used for basic supplies and upkeep to keep the office working and must be voted upon by ASG every year—**these funds are not guaranteed**. This does not allow the office to forecast accordingly. These funds cannot be used for anything but supplies. The office does not have the budget for staff development and/or attending conferences to stay compliant with current Title V and Title IX regulations nor does it allow for the office to program for the student body. Additionally, the commencement fund can only be used for commencement activities and the office continuously requests more funding.

2. Indicate how the content of the department/program’s latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.)

The current data shows that we have seen an increase of student conduct violations on this campus. This takes away time from advising and mentoring ASG and ICC to put on appropriate and events that align with instructional goals. The Office of Student Life also serves as the primary Title IX investigators, the Behavioral Intervention Team, and Sexual Assault Awareness Month. These areas do not have a budget and the Office of Student Life has been leading many of these endeavors.

3. Indicate any additional information you want the committee to consider (for example, regulatory information, compliance, updated efficiency, student success data, or planning, etc.).

All staff members who work with the Behavioral Intervention Team and Title IX should be trained adequately. Additionally, new software or tools that become available that ensure that SBVC is utilizing modern practices for conduct, BIT, and Title IX should be the highest priority.

4. Indicate any related costs (including any ongoing maintenance or updates) and department/program plans to support those costs.

Zero foreseen

5. What are the consequences of not funding this budget request?

Non-compliance and legal ramifications which will hurt our accreditation.